



The Councils on Chiropractic Education International
6100 Leslie Street, Toronto ON
M2H 3J1, Canada | www.cceintl.org

Policy 6 Role of the Executive Committee

Operating within the parameters of the bylaws and policies approved by the CCEI Board of Directors, the Executive Committee assures conduct of the day-to-day business of CCEI and makes necessary determinations on behalf of the organization as such needs may arise.

The Executive Committee will review and must approve any correspondence conveying positions or views of CCEI not already established by Board action, will remain available to the Executive Secretary for consultation and advice, and will be helpful to the Executive Secretary in exercise of that role.

In discharging these fiduciary responsibilities between meetings for the Board, the Executive Committee will neither establish new policy nor revise existing policy. In matters other than employment, the Officers shall not enter into contracts in excess of \$10,000 without the approval of the Board, except for contracts involving investment of CCEI funds, in keeping with an approved investment policy. The Officers have no authority to execute disbursements of greater than \$2,500 other than for employment.

The Executive Committee will ensure that the Board is fully informed regarding all important actions by copy of relevant correspondence or by incidental reports on such matters.

Revision October 2017

Councils on Chiropractic Education International

CCE Australasia
www.ccea.com.au

Federation of Canadian Chiropractic (FCC)
www.chirofed.ca

European CCE
www.cce-europe.org